

WORK PREFERENCES

Indoors ___ Outdoors ___
Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday ___
Saturday ___ Sunday ___

Available to work: Hours/Week: _____ Beginning month: _____

WAGES AND PAYMENT

Participants will be paid the current minimum wage and may work enough hours to satisfy the county portion of their taxes up to a maximum of \$350. The maximum for the Gilpin RE-1 portion of taxes is also \$350. The County will determine the amount of hours worked by each participant. The actual amount depends on the amount of Gilpin County property tax the participant owes (County portion and Gilpin RE-1) and the type of services desired by Gilpin County and Gilpin RE-1. Payment for hours worked will be by a County payroll warrant in accordance with the County payroll policy used for temporary workers, with Social Security (FICA) and other required taxes withheld from this amount. Payroll will apply the applicable taxes owed and calculate the net amount accordingly. Gilpin County will attempt to place Property Tax Work-Off applicants in temporary jobs according to skills and department requests. **The County does not guarantee work hours or the completion of work hours.**

How Program Earnings May be Applied: The net amount shown on the check will then be applied in either of the following ways, depending upon whether the Participant uses a mortgage company to pay taxes or whether the Participant pays the taxes directly to the Treasurer’s Office: If the Participant does not use a mortgage company to pay taxes, the Treasurer will apply the net amount to their current tax bill, COUNTY PORTION ONLY. If money collected is over the Gilpin County tax portion when all taxes have been paid, the Treasurer will send the Participant a letter asking if the Participant wants a refund or to have the amount applied to their next year’s property taxes. The Participant is responsible for checking their own account for any remainders due to the Treasurer’s Office by the appropriate deadlines, and may access that account by calling the Treasurer’s Office at 303-582-5222 or visiting <http://gilpin.visualgov.com>. If the Participant does use a mortgage company to pay their taxes, the Treasurer will issue the Participant one check, for the net amount of total hours worked, after June 15th. Due to complications that arise with the timing of mortgage company tax payments, the Treasurer’s Office is unable to apply the Participant’s work hours to their current taxes due. Therefore, the Participant is responsible for ensuring that their mortgage company is paying their taxes on time. Please contact the Treasurer’s Office at 303-582-5222 with questions. If working of Gilpin RE-1 school portion of taxes, the same procedures described above apply.

Program schedule:
October 1 to November 30: open enrollment period
November 30 - December 31: job matching period
January 1 - May 15: participant work period

The employee must provide his or her own transportation to the work site.

I certify the above information is complete and accurate and that I am the owner of, either singly or jointly with another person(s) residing in, the property and occupy the property described, located in Gilpin County, and that said property is not being used to produce income. I also understand that this application is not a guarantee of placement. I understand that I am responsible for paying my property taxes.

SIGNED

DATE

FAIR CREDIT REPORTING ACT DISCLOSURE & AUTHORIZATION
DISCLOSURE

As an applicant for employment or a current employee of Gilpin County, you are a consumer with rights under the Fair Credit Reporting Act. When any of the following circumstances exist, Gilpin County may choose to obtain and use information contained in either a consumer report or an investigative consumer report from a consumer reporting agency about you when: (1) considering your application for employment, (2) making a decision whether to offer you employment, (3) deciding whether to continue your employment (if you are hired), or (4) making other employment-related decisions directly affecting you.

For explanation purposes, a *consumer reporting agency* is a person or business which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly assembles or evaluates consumer credit information or other information on consumers for the purpose of furnishing consumer reports to others, such as Gilpin County.

A *consumer report* means any written, oral or other communication of any information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in establishing your eligibility for employment purposes.

An *investigative consumer report* means a consumer report or portion thereof in which information on your character, general reputation, personal characteristics, or mode of living is obtained through personal interviews with your neighbors, friends, or associates reported on or with others with whom you are acquainted or who may have knowledge concerning any such items of information.

In the event an investigative consumer report is prepared, you may request additional disclosures regarding the nature and scope of the investigation requested as well as a written summary of your rights under the Fair Credit Reporting Act.

AUTHORIZATION

By signing below, I, _____, hereby voluntarily authorize Gilpin County to obtain either a consumer report or an investigative consumer report about me from a consumer reporting agency and to consider this information when making decisions regarding my employment at Gilpin County. I understand that I have rights under the Fair Credit Reporting Act, including the rights discussed above. This report may be delivered in either written or electronic form.

Name

Date

Social Security #

Date of Birth